

FAI Materials Testing Laboratory, Inc.

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Phone: 770-928-1930

Fax: 770-928-9202

New Customer Information Form

Company Name: _____

Address: _____ ZipCode _____

Technical Contact Name: _____

Contact Phone: _____

E-mail Address: _____

Accounts Payable

Contact Name: _____

(All invoices are e-mailed to Accounts Payable Contact.)

Accounts Payable Contact Phone: _____

Account Payable e-mail Address: _____

Purchase Order Information

Purchase Order

Yes ___ (Please attach copy) PO # _____ or No ___

†For quotes \$500 or less, payment in advance is requested. For quotes over \$500, a 50% pre-payment is requested.

Quote Information

If you have already received a quote, please enter the quote number in the field below. Otherwise, leave this item blank. _____

Credit Card Information

We accept payment by credit card from all card carriers. If you are paying by credit card, please fill out this section. **A 3% credit card processing fee on all credit card charges will apply.**

Card Number _____ Expiration ____/____ Code on Back NOT Needed.

Sample Return

Will you require samples to be returned at the completion of your project? Yes ___ No ___

*If yes, please provide shipping account information for return: _____

(Samples will be disposed of after 90 days.)

Do Samples have potential environmental impact or human hazard? Yes ___ No ___

* If yes, please attach or mail the MSDS.

Please save a copy of this completed form and E-mail it as an attachment to **Info@FAI.US** or print and fax the completed form to **770-928-9202**.

Thank you for choosing FAI Materials Testing Laboratory. We look forward to working with you.